

To: All Members of the Authority



The Protocol and Procedure for visitors attending meetings of Merseyside Fire and Rescue Authority can be found by clicking [here](#) or on the Authority's website: <http://www.merseyfire.gov.uk> - About Us > Fire Authority.

Clerk to the Authority

Tel: 0151 296 4000
Extn: 4113 Kelly Kellaway

Your ref:

Our ref HP/NP

Date: 3 June 2020

Dear Sir/Madam,

You are invited to attend a meeting of the **AUTHORITY** to be held at **1.00 pm** on **THURSDAY, 11TH JUNE, 2020**, which will be held remotely, via Zoom.

To view the proceedings of this meeting, please click on the link below:

<https://youtu.be/xk4zimB3rvU>

Yours faithfully,



Clerk to the Authority

Encl.

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MERSEYSIDE FIRE AND RESCUE AUTHORITY

AUTHORITY

11 JUNE 2020

AGENDA

1. Preliminary Matters

The Authority is requested to consider the identification of:

- a) declarations of interest by individual Members in relation to any item of business on the Agenda
- b) any additional items of business which the Chair has determined should be considered as matters of urgency; and
- c) items of business which may require the exclusion of the press and public during consideration thereof because of the possibility of the disclosure of exempt information.

2. Minutes of the Previous Meeting (Pages 7 - 24)

The Minutes of the previous meeting of the Authority, held on 21st May 2020, are submitted for approval as a correct record and for signature by the Chair.

3. Election of Chair

To elect a Chair of the Authority for 2020/21.

4. Election of Vice-Chair

To elect Vice Chairs of the Authority for 2020/21.

5. Membership of the Authority 2020/21 (Pages 25 - 28)

To consider Report CFO/030/20 of the Acting Monitoring Officer, concerning the changes to the membership of the Authority for 2020/21.

6. Structure of the Authority 2020/21 (Pages 29 - 38)

To consider Report CFO/031/20 of the Acting Monitoring Officer:

- (a) informing Members of:-
 - (i) the minimum legal structure of the Authority
 - (ii) the existing decision making structure of the Authority; and
 - (iii) optional variations to the existing structure
- (b) requesting that the Authority determines an appropriate decision

making structure for 2020/21; and

- (c) requesting that arrangements are made for the appointment of Committees, the nomination of Chairs, the determination of the powers and duties of Committees, the appointment of Members to Committees; and Special Responsibility Roles.

7. **Merseyside Fire & Rescue Authority's Constitution 2020/21** (Pages 39 - 266)
To consider Report CFO/032/20 of the Acting Monitoring Officer, concerning the draft amended Constitution for Merseyside Fire and Rescue Authority (the Authority) for 2020/21.
8. **Authority Meeting Dates for 2020-21 & 2021-22** (Pages 267 - 274)
To consider Report CFO/033/20 of the Acting Monitoring Officer, concerning the draft dates for Authority Committee meetings and events for 2020/21 and the draft provisional dates for 2021/22.
9. **Members Allowance Payments 2019/20** (Pages 275 - 280)
To consider Report CFO/029/20 of the Acting Monitoring Officer, concerning payments made to Members in the form of allowances, during the financial year 2019/20.
10. **Scheme of Members Allowances 2020/21** (Pages 281 - 300)
To consider Report CFO/034/20 of the Acting Monitoring Officer, concerning the current Scheme of Members' Allowances; and recommendations on any changes the Authority wishes to make to the Scheme.
11. **Questions on Discharge of Functions** (Pages 301 - 302)
To consider Report CFO/035/20 of the Acting Monitoring Officer, concerning Member nominees from each of the five constituent District Councils as the Members responsible for answering questions in their Council on the discharge of the functions of the Authority.
12. **Appointment of Members to Outside Bodies** (Pages 303 - 306)
To consider Report CFO/036/20 of the Acting Monitoring Officer, concerning the outside organisations to which it is currently affiliated; and to request where appropriate, confirmation of continuing affiliation for 2020/21 and the appointment of representatives to those organisations.
13. **Approved Conference and Outside Meetings** (Pages 307 - 310)
To consider Report CFO/037/20 of the Acting Monitoring Officer,

concerning approval for attendance at conferences and outside meetings by representatives of Merseyside Fire & Rescue Authority, to be determined by the Chair of the Authority.

14. Meetings with National Politicians at Party Political Conferences

(Pages 311 - 312)

To consider Report CFO/038/20 of the Acting Monitoring Officer, concerning the attendance of Members at meetings held at the location of party political conferences, in order to make Authority related representations in line with the Members Scheme of Allowances.

15. SERVICE DELIVERY PLAN 2019/20 END OF YEAR REPORT (Pages 313 - 390)

To consider Report CFO/039/20 of the Chief Fire Officer, concerning the scrutinising of performance against the objectives and the performance targets/outcomes as set out in the Service Delivery Plan 2019/20 for the period December 2019 to March 2020.

If any Members have queries, comments or require additional information relating to any item on the agenda please contact Committee Services and we will endeavour to provide the information you require for the meeting. Of course this does not affect the right of any Member to raise questions in the meeting itself but it may assist Members in their consideration of an item if additional information is available.

Refreshments

Any Members attending on Authority business straight from work or for long periods of time, and require a sandwich, please contact Democratic Services, prior to your arrival, for arrangements to be made.